



## Glen Allan School Community Fundraising Association (GASCFA) Meeting Agenda Thursday, September 11, 2025, 6:35 – 7:30 p.m.

Meeting called to order at 6:37 p.m.

In attendance: Caitlin Burkholder (GASCFA Vice President), Erin Hamilton (GASC Chair), Alex Shortreed (Member-at-Large); Lana Lastiwka (Principal); Crystal Brownlee (Assistant Principal); Stacey Robinson (Teacher); Jess Jelles (Member-at-Large); Adrienne Suelzle (Member-at-Large); Rosa Bull (GASCFA Treasurer); Grant Glowinski (GASC & GASCFA Secretary)

### 1. Welcome and introductions

*Erin Hamilton (Interim meeting Chair), All*

### 2. Approval of May 22, 2025 meeting minutes

*Erin Hamilton (motion required from two members)*

- Motion to approve by Caitlin Burkholder; seconded by Rosa Bull

### 3. Fundraising update - *Erin Hamilton*

- *Currently seeking to fill GASCFA chair vacancy*
- *If any interested parties in attendance, can vote/elect tonight following updates. - GASFA budget update will help guide fundraising needs*
- *Fundraising discussion tabled to next month, for 2025-26 year*

### 4. Programs update - *Caitlin Burkholder, Vice Chair*

- *Playground grand opening event debrief and lessons learned*
  - Miscommunication between vendor and worker regarding vouchers; will clean up for next time
  - Possibility of a 2nd truck in the future or some other option
- *2024-25 yearbook update*
  - Only ~5 late orders, ready to get out and distribute soon; some ordered in November and January due to extras ordered - need to revisit ordering set-up; orders need to be submitted by end of April (maybe a February blitz around Parent-Student-Teacher Conferences)
- *Hot lunch*
  - Looking into Healthy Hunger as an option; Adrienne Suelzle runs Hot Lunch website and orders, mentioned current site and set-up is economically viable; Healthy Hunger is free to use so it could be trialed before moving over; Hot Lunch paid for this year; volunteers always needed; suggestions for vendors



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always come in and are welcome but always come with unknown hiccups so more volunteers required (12 classes; ideally 6-10 volunteers per hot lunch day and same people; suggest to volunteers to order a lunch and stay to hang out with your kids)

5. Budget update - *Rosa Bull, Treasurer, with Erin Barrett (unable to attend meeting)*

- *Draft 2025-26 budget presentation*
  - GASC Operating Account has been closed as of end of June as per new operating procedures
  - As planned, the majority of the casino account balance has been paid out to Strathcona County, in support of the playground replacement.
  - Fundraising discussion tabled for next month for 2026-27 year; events and amounts/goals
    - Read-a-thon, Math-a-thon, Best Seats in the House, 50/50, Art Cards; do we proceed with as
  - Request from school still upcoming as they are awaiting numbers for bus costs

6. Gaming update - *Erin Barret, Director – Gaming; presented by Rosa Bull*

- *50/50 opportunity and planning*
  - Rafflebox agreement set to expire in February so might be ideal to run one more 50/50 prior to the expiration date

7. 2024/2025 elections - *Erin Hamilton*

- *If interested candidate(s) have come forward, new GASCFPA President can be elected.*
- Jess Jelles, self-nominated; no objections or opponents; elected as Fundraising Association President

8. Member feedback/suggestions

9. Invitation to next meeting, Thursday, October 23, 2025

Meeting adjourned at 7:18 pm.

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