



Cherishing and Challenging Every Child

Glen Allan School Council Meeting Minutes

School library

Tuesday, May 16, 2017

7 pm

In attendance

Karen Tomnuk, Chair

Cecile Palm, Fund Development Chair

Melissa Bray, Budget Vice Chair

Jen Dyer, Programs Vice Chair

Tracey Arbuthnott, Principal

Judy Anderson, Assistant Principal

Stacey Robinson, Grade 4 teacher

Jessica Winship, parent

Pam Smith, parent

Lynn Patterson, School Trustee

Gina Hartman, parent

Candy Mudry, parent

Nicole Moorji, parent

Welcome

Karen Tomnuk welcomed everyone and called the meeting to order at 7 p.m. Roundtable introductions followed.

Review agenda

- No changes

Approval of April 18, 2017 minutes

Motion To accept April 18 minutes as is

Moved: Melissa Bray

Seconded: Jenn Dyer

Motion carried

Principal's Report, presented by Tracey Arbuthnott, Principal, Glen Allan Elementary

- The school has been very busy over the last four weeks.
 - Grade 6s have written the English Part A Provincial Achievement Test on May 11.
 - We have completed staffing for one teaching position and one office secretary position for next year. There may be more staffing to come depending on the domino effect. Mrs. Barr and Mrs. Blackwell are retiring this year.
 - Spring budget is here and we have been working on it making sure that we put the needs of our students first and foremost. We were able to keep three classrooms for each grade next year. \$3,100,683 with 3% supplies and materials and 97% to staffing costs.

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- As usual, all three of our temporary EAs are going to be let go and we are hoping to rehire them again with the fall budget. We were able to keep all seven of our permanent classified EAs.
- We have a large cohort of PALS students transitioning to our Kindergarten next year. Supports for Students has funded a second Educational Assistant for that program to help support those students.
- Teachers raised concerns with the Mathathon material, stress placed on the student, clear instructions, amount of time for the test, manipulatives, and grade level appropriateness of the math being done. The needs of Special Needs students need to be considered as they are not necessarily at that grade level.
 - Recommendation: material should be at a practice level and not an instructional level.
 - **ACTION:** work with Principal before hand to allow teachers to review content prior to the Mathathon to ensure it's appropriate to the grade level and what is being learned in the classroom.

Teacher's Report, presented by Stacey Robinson, teacher, Glen Allan Elementary

- Classrooms have been participating in many field trips this past month.
- Students are excited for the upcoming track meet.
- Student Council has been working hard at selling Smencils to raise funds for new gym equipment. Where the funds were being spent was the decision of members of Student Council.
- Miss Gauthier has been busy with new initiatives to allow students to earn extra points for their society.
- Instead of just a garbage pick up around the school, all grades have been involved in a bird feeder project which has been received very well.

School Trustee Report, presented by Lynn Patterson, School Trustee

- Encouraged parents to visit www.eips.ca and complete a survey regarding the Alberta Education curriculum.
- New school build update
 - Elementary school in Davidson Creek is on schedule; the School Board is in the process of making a decision regarding the name.
 - Wye Elementary School will be replaced by a new school located in Heritage Hills. There is talk of the school being up to grade 9. An open house is planned for June 14 from 6:30 – 8:30 p.m. at Wye School.

School Council Items

- **General Programs update, presented by Jenn Dyer**
 - Jenn has touched base with Tara Spence (school dance) regarding the changes needed in concession food available and the need to have a custodian on site throughout the duration of the dance. These changes need to be reflected in the next budget.

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- Jenn is working on the transition plan to the impending Programs Vice Chair.
- Candy Mudry will coordinate the volunteer sign up sheets again next year. In 2019, we will need new coordinators for the BBQ and Cake Walk.
- Michelle is working on the Staff Appreciation lunch, June 13.
- **ACTION:** Irene to touch base with Tracey to discuss healthy initiatives for the hot lunch program next year.
- Pam discussed the BBQ and noted that things are running smoothly. Save On Foods in Summerwood has been gracious with their donations again this year. **ACTION:** Pam to connect with Mary for volunteer list.
- **Fundraising update, presented by Cecile Palm**
 - Silent Auction: Thank you ad in Sherwood News last week. Still waiting on the bill for that. Chandel was going to call them about it.
 - Math-a-thon: Natisha has first total/deposit done. So far we have \$9005.45. There is still around \$2000 outstanding. She sent me these numbers at 11:00 last night so we haven't figured out prizes yet.
 - Art Card: Pricing from Paperstuff has actually gone down from the last time we ordered. St. Paul will order with us again, but only required 3,000.
 - Motion To purchase enough stock for 6,000 cards and envelopes for approximately \$1,500, which should be enough for three years.
Moved: Cecile Palm
Seconded: Melissa Bray
Motion carried
 - Coordinators for next year:
 - Book Fairs – Candy Mudry
 - Shop Till You Drop – Ashley Stroh
 - Gift Cards – Chandel Plester
 - Art Card – Cecile Palm
 - Silent Auction – *looking for volunteer*
 - No Casino or Spell-a-thon in 2017/18
 - Fund Projection projection for 2017/2018

		<i>2016/2017 actuals</i>
Book fair	Fall \$2,000 (+ books \$1,000) Spring \$1,500 (+ books \$1,000)	\$2348.33 (plus books \$870) \$1942.26 (plus books \$1500)
Gift cards	1,500 (spring run bought \$863.10 inc Salisbury)	\$1,742.59
Art cards	\$4,000	\$3992.42
Family dance Raffle/silent Auction/50 50	\$2,000 \$3,500	\$2074.85 \$4685 (inc outstanding)

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		invoice)
Math-a-thon	\$0	\$9004
Shop til you drop	\$1,000	\$764.30
Casino Oct/Nov/Dec 2018. Date will be issued May 2018		
TOTAL	\$15,000 + \$2,000 in library books	\$26,553.75 + \$2,370 in library books

- Discussion ensued regarding a potential spell a thon for next year.
- **ACTION:** Cecile to follow up with AGLC regarding paperwork required from last year's casino.

- **Budget update, presented by Melissa Bray**

- A final year end budget presentation will be made at September's GASC meeting.
- GASC is in good financial condition to cover next year's annual disbursements to Glen Allan Elementary.
- Karen noted that she has applied, as per Councillor Anderson's request, to the Council Priority Fund on April 28. Funding for a 6' Buddy Bench, 8 Lifetime commercial folding tables and 40 folding cloth chairs was asked for, for a total of \$4,073.55. Once Karen hears from Strathcona County if this application was accepted or not, she will advise GASC.

- **GASC Executive election, ran by Gina Hartman**

- By unanimous vote, the 2017-2018 GASC executive is:
 - Chair, Jessica Winship
 - Budget Vice Chair, Melissa Bray
 - Program Vice Chair, Nicole Moorji
 - Fund Development Committee Chair, Cecile Palm
 - Treasurer, Tamara Chomay
 - Secretary, Irene Hamm

- **Other business**

- Candy noted that Spirit Wear sales are available on stage from now until May 31. If a parent cannot make it into the school, Candy will take a photo of your child and send it to the parent to ensure everyone is happy with the fit of the clothing.

- **Adjournment**

Meeting adjourned at 8 pm. The next meeting is scheduled for September 19 in the library.

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