



Cherishing and Challenging Every Child

Glen Allan School Council Meeting
November 21, 2017

In Attendance:

Jessica Winship [Chair], Tamara Chomay [Treasurer], Cecile Palm [Fund Development Committee Chair], Melissa Bray [Budget Vice Chair], Irene Hamm [Secretary], Tracey Arbuthnott [Principal], Dustine Vicic [Assistant Principal], Karen Kotlarchuk [Teacher Representative], Don Irwin [EIPS School Trustee], Candy Mudry, Jenn Campbell

The meeting was called to order at 7:00 pm by Chair, Jessica Winship.

1. Introductions and welcome

Roundtable introductions.

2. Review and additions to the agenda

- a. Link the topic of the School Education Plan in the minutes to Glen Allan website

3. Approval of Previous Meeting Minutes

Motion: Cecile motions to approve the October 2017 draft meeting minutes with revision. Candy seconds. Motion carries.

4. School Trustee Report

- a. Southpointe School in Fort Saskatchewan has requested four portables be added to the school to accommodate growth.
- b. The school calendar is under review. A survey has been posted on www.eips.ca and everyone is encouraged to provide feedback with regards to fall break.

5. Principal's Report – Tracey Arbuthnott

- a. Tracey noted how positive results were this year for the Accountability Pillar Survey & Tell them For Me Survey's over last year. The goals in our School Education Plan address the areas where we require improvement.

School Goals:

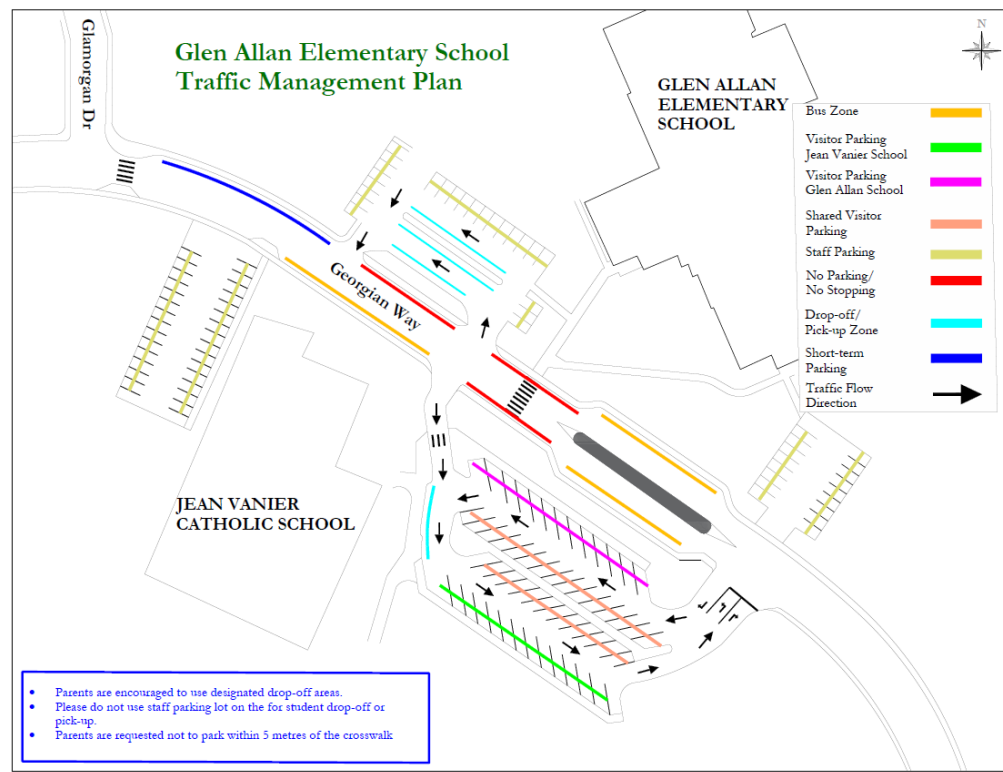
GOAL 1: Glen Allan School will enhance student engagement and achievement by focusing on research based effective teaching practices and its implementation throughout the school.

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GOAL 2: Glen Allan School will enhance student’s critical thinking, problem-solving skills, and creativity.

GOAL 3: Glen Allan School will maintain our positive school culture that acknowledges the academic, emotional, and social needs of students.

b. Glen Allan Elementary School Traffic Management Plan



c. Anti-bullying Awareness week - November 20 to 24

- Monday – How do you want to be remembered bulletin board?
- Wednesday – Who is your hero and why?
- Thursday – Be the change you want to see
- Friday – Put a Cap on Bullying

At Glen Allan we will be focusing our efforts for Bullying Awareness week around the positive behaviors we want to promote in our students. In our main hallway we are creating a bulletin board where each student will add a word to represent how they would like to be described or



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remembered as a person. Throughout Bullying Awareness week will be using the kindness game on daily announcements and in classrooms. All staff will also continue to promote our philosophy that “Glen Allan is a school of dignity and respect, so walk the talk and practice what you preach”. This will also be reinforced as discipline issues arise at the school and we will also incorporate it into our catching students doing the right thing positive behavior program. Wednesday, we are doing a school wide writing activity where students will write and share about their personal heroes. Thursday will focus on the quote “Be the change you want to see in the world” by Gandhi and Friday we are having a “Put a cap on bullying” day where the students will wear hats to show their support.

- d. Strathcona Christmas Bureau
 - We will be participating in the Strathcona Christmas Bureau’s 41st campaign. We are collecting donations of non-perishable food, new unwrapped toys and other gifts, and/or financial assistance for the 2017 campaign. We will be participating from November 20 to December 8. There will be a Christmas tree in the front entrance of the school for item drop off.
- e. Report cards come out December 1st
 - We are planning on printing and distributing the full version of the report card. This format has the descriptors to explain the grading scale for levels achievement as well as more in-depth descriptions of the curriculum being covered.
- f. Request to change the date of the track meet from Friday June 8th to Monday June 25?
ACTION: Nicole to confirm the date change with Pam Smith. This has been confirmed and communicated to Mr. Arbuthnott.
- g. Student teachers We have had 2 student teachers with us over the last few months and they will be finishing their practicum on the December 8th
- h. School fees Outstanding school fees as of Nov 8th= \$22,230
- i. Tracey to confirm the date and time for the Saffron parent presentation. Information will be sent out to parents via synervoice.
ACTION: Tracey will confirm and let GASC know of the possible dates.

6. Teacher Report: Karen Kotlarchuk

- a. Glen Allan collected 724 pairs of shoes for the Strathcona shoe drive

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- b. Grades 4, 5 and 6 received a Saffron presentation based on self-esteem and internet safety
- c. Students displayed excellent behavior during the Remembrance Day ceremony
- d. Students and parents are thrilled with the art cards
- e. Practice has begun for the Christmas concert which will be held on December 14 at the Park Church
- f. Report cards go home December 1.

7. School Council Updates

- a. General programs
 - Spirit Wear tabled to the January GASC meeting
- b. Funds Development Report
 - I. October Book Fair profit was \$1,958.59 and resulted in nearly \$1,000 in books for our library
 - II. Ashley Stroh has volunteered to coordinate the book fair next year
 - III. Shop till You Drop income from table fees, sales donations and raffle brought in \$573.05, less janitorial fee \$373.05 resulted in a profit of \$200.
 - IV. Art Cards: order forms have been distributed and already have orders for 1500 cards
 - V. Gift card orders due today
 - VI. Casino: a coordinator has been secured for 2018
- c. **Budget report**
 - I. Melissa presented the budget
- d. **Chair Updates**
 - I. Jessica is finalizing the Society Annual Return and the EIPS Annual Report.

8. Parent Feedback

- Glen Allan is interested in holding another food drive in conjunction with Save On Foods. Candy to discuss and coordinate with the manager.
- A discussion ensued on how to engage and recruit parent volunteers

Meeting adjourned at 7:35 pm.

Next meeting is scheduled on January 16, 2018 at 7 pm in the Glen Allan School library.

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