



*Cherishing and Challenging Every Child*

Glen Allan School Council Meeting  
May 22, 2019

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**In Attendance:**

Jenn Campbell, Michelle Reshke, Tracey Arbuthnott, Karen Kotlarchuk, Ryan Fukala, Erin Barrett, Tamara Chomay, Jessica Winship, Cecile Palm, Sheila Connolly, Melissa Bray  
Regrets: Nicole Moorji, Don Irwin

1. The annual general meeting was called to order at 7:00 pm by Jessica Winship, Chair
2. **Introductions and welcome**  
Roundtable introductions.
3. **Review and additions to the agenda**  
No additions or changes.
4. **Approval of April 24, 2019, 2018 Meeting Minutes**  
Approved with amendment. Add Jenn Campbell to list of attendees.  
  
**Motion:** Tamara made motion to approve April 24, 2019 minutes.  
Cecile seconded. Motion carried.
5. **EIPS Trustee Report – Don Irwin**
  - April 18, 2019 [Board Highlights](#)
6. **Glen Allan Student Council Presentation - Amy Barry**
  - Student representatives gave Council an overview of tasks they take on during the school year.
    - o Student Council election process
    - o Spirit days
    - o Community support (Christmas bureau)
    - o A new Christmas tree was purchased for Glen Allan with profit from the Smencil sale
    - o Fundraising for sports equipment for the school
  - Council gave a big thank you to the Student Council for all they do.

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**7. Principal's Report – Tracey Arbuthnott**

**School News**

- Grade 6's wrote the English Part A Provincial Achievement Test on May 9th.
- We are waiting for the spring budget and as always, we have been working hard to make sure that we put the needs of our students first and foremost.
- Staffing is waiting on the budget.
- Lost and found will be displayed in the hallways from June 10 to the 14th to correspond with the family picnic that Friday.

**School Education Plan**

We are in the process of finalizing our Year 2 of the 4-year school education plan. We have looked at the GLN's parent survey, GLN's staff survey, SEP input questions, the staff input on effective teaching practices, District Goals, and of course the educational needs of our current student population. We are waiting for our grade six Provincial Achievement Testing results and our Accountability Pillar results.

**Facilities News**

- Air conditioners going into the gr 6 modular
- New mats in several areas of the building
- Rock chips swept up on the tarmac and parking lots
- LC2 door key fixed

**Tentative meeting dates for next year 2019-20 (Third Wed of the month)**

Sept 18, Oct 16, Nov 20, Jan 15, Feb 19, April 15, May 20

- Council discussed the meetings and approved the third Wednesday of the month for the 19/20 school year.

**8. Teachers Report – Karen Kotlarchuk**

- School spirit day
  - o May – Class color day
  - o June – Everyone's birthday
- EIPS invitation relay
- Ringette
- School Patrol
- Round dance with Elder Wilson

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- Family Picnic
- Lost and Found

## 9. School Council Updates

### - General Programs Report – Jessica Winship on behalf of Nicole Moorji

- Hot lunch survey – 160 parents completed the survey
  - 91.8% want hot lunch to continue
  - 52.8% are unable to volunteer
  - 38.4% could volunteer a couple times/year
  - 8.8% are able to volunteer each month

**MOTION:** Cecile made motion to revert back to using outside vendors for the hot lunch program. Tamara seconded. Motion carries

**MOTION:** Cecile made motion to use the Hotlunches.net website for hot lunch orders. Jenn seconded. Motion carries

- 2019-2020 Hot lunch and Spirit days will both fall on Friday's.

### - Funds Development Report – Cecile Palm

- Art Cards:
  - We require 500 envelopes for next art card run and we would like to order enough for 3 years.
  - Requesting to order 6000 envelopes and 3750 more cards. Cost will be approximately \$1150.
- Coordinators 2019 -2020
  - Hot Lunch - Chandel Plester (Irene will run the website)
  - Book Fair – Chandel Plester
  - Spell-a-thon – currently open
  - Art Cards – Tamara Chomay
  - Casino – Next date will be assigned May 2022 for winter 2022. Please keep Stephanie Mills in mind as she has already volunteered to coordinate the casino again.
  - The volunteer sign-up sheets will be ready for the Meet the Teacher evening in September.

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- Someone new will need to take on the GASC mail next year. Sheila Connelly volunteered.
- BBQ
  - BBQ has been secured.
  - Cecile to shop around for best pricing on food required for the BBQ
  - Sheila Connolly donated propane
- **Budget Report – Melissa Bray**
  - Melissa presented the financial status of the council and reported on the budget from 2018/19

**MOTION:** Cecile made motion to purchase enough supplies for the art card program to last three years. Melissa seconded. Motion carries

**MOTION:** Jessica made motion to increase the Math-a-thon/Spell-a-thon budget from \$200 annually to \$300 annually for door prizes. Cecile seconded. Motion carries

**MOTION:** Cecile made motion to increase the BBQ budget back to \$1500 from the current \$1200. Tamara seconded. Motion carries

- **Chair Updates –Jessica Winship**
  - Presented final amended bylaws
  - Council reviewed final amended bylaws from April meeting discussion
  - Jessica to forward a copy of the Bylaws to Tracey for the website

**MOTION:** Jessica made motion to approve the Bylaws as amended. Tamara seconded. Motion carries

## 10. GASC Election

- The following council members were voted in for the 2019-2020 school year

**Chair:** Jessica Winship

**Programs Vice Chair:** Sheila Connolly

**Fund Development Committee Chair:** Jenn Campbell

**Treasurer:** Ryan Fukala

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**Budget Vice Chair:** Erin Barrett

**Secretary:** Irene Hamm

**11. Parent Feedback/Suggestions**

- Research accounting programs for Council to use for the financial positions. Tabled to September 2019 to vote on providing budget for.

Meeting adjourned at 8:06 PM. Next meeting is September 18, 2019, at 7 pm in the Glen Allan School Library.

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