



Cherishing and Challenging Every Child

Glen Allan School Council Meeting
Virtual Google Meet Meeting
6:30 p.m., April 15, 2020

In Attendance:

Jessica Winship, Erin Barrett, Irene Hamm, Jenn Campbell, Ryan Fukala, Sheila Connolly, Tracey Arbuthnott, Karen Kotlarchuk, Don Irwin and Gina Hartman

1. The meeting was called to order at 6:30 pm by Chair, Jessica Winship.
2. **Welcome and Check in** – roundtable discussion regarding our COVID-19 isolation
3. **Review and additions to the agenda**
 - Council Meeting dates for 2020-2021

4. **Approval of meeting minutes**

Motion: Erin made motion to approve the February 19, 2020 meeting minutes. Jenn seconded. Motion carried.

5. **EIPS Trustee Report – Don Irwin**

- [EIPS Board Highlights](#)
- Don thanked all staff for their dedication and hard work preparing for online learning during this challenging time.
- Budget discussions continue. School administrators will receive their school budgets April 23, 2020 and begin planning for 2020-2021.
- Revising and updating the four-year capital plan which will be submitted at the end of April. Included in the plan are replacement schools for Fort Saskatchewan Junior/Senior High and Sherwood Heights Junior High.
- Updating the four-year strategic plan this year.
- EIPS board meeting continues to be held online and the next meeting is scheduled for April 23 at 10AM.
- Last week we had our first online council of school council meetings and it was very successful with a high attendance including GASC Chair Jessica. There was much good information about the process of online learning and I invite you to read the summary

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of that at the Council of School Councils (COSC)

<https://www.eips.ca/parents/committee-of-school-councils-cosc>

- School councils are encouraged to hold regular meetings
- Refer to www.eips.ca for the most current information

6. Principal's Report – Tracey Arbuthnott

- Fees for 2020-2021 school year remain the same.

General fees	2019-20	2020-21	% Change	Explanation
Agenda	3.00	3.00	0%	No Change
Field Trip - ECS	65.00	65.00	0%	No Change
Field Trip – Gr 1	45.00	45.00	0%	No Change
Field Trip – Gr 2	45.00	45.00	0%	No Change
Field Trip – Gr 3	45.00	45.00	0%	No Change
Field Trip – Gr 4	50.00	50.00	0%	No Change
Field Trip – Gr 5	50.00	50.00	0%	No Change
Field Trip – Gr 6	40.00	40.00	0%	No Change
Noon Hour Supervision	110.00	110.00	0%	No Change
Gr 6 Camp (Optional)	80.00	80.00	0%	No Change
Yearbook (Optional)	25.00	25.00	0%	No Change

Facilities News

- New LED lights in the gym
- School has been sterilized
- Most teacher are working from home
- There will be extensive Educational Assistant temporary layoff starting the end of April. (will add more on the extent of the layoffs at our next meeting)

Teaching staff

- Been busy preparing for this emergency online learning stop gap.
- Lessons delivered twice a week typically on a Monday and Thursday before noon.
- Utilizing google classroom and google meet platforms

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Current and projected student population for 2020/2021

Grade	k	1	2	3	4	5	6	Total
Numbers 19/20	32	61	44	62	57	62	70	388
20/21	44	35	61	43	59	54	63	359

7. Teacher Representative – Karen Kotlarchuk

- Numerous field trips, events and presentations have been cancelled
- All staff collectively organized and bagged students' belongings for pick up
- Staff teams learned how to use google classroom and google meet.
- Each grade group are receiving the same assignments
- End of year assessments is still being determined. Currently teachers are using formative assessments

8. School Council Updates

- Chair Updates – Jessica Winship
 - o April 8 COSC meeting updates
 - ATA rep and teachers are actively engaged
 - Concerned with layoffs
 - o May AGM (year-end meeting)
 - Year-end financial report to be presented
 - o A discussion regarding council elections, should we hold them in May or September?
 - Decision to advertise the roles in the April school newsletter and hold the elections at the May AGM
 - o The May council meeting will be a google meet and open to all parents
 - o Council agreed to move meetings to Thursday evenings beginning September 2020
- Budget Vice Chair – Erin Barrett
 - o Staff Luncheon – Tracey suggested moving the luncheon to the fall
 - o Don Irwin suggested a school BBQ with staff, students and parents in the fall as a welcome back. GASC will look into possibilities.
 - o Supplies that were purchased for the Family Dance will be returned. Items that cannot be returned will be saved for next year.
 - o Sheila to be reimbursed for incurred costs related to the dance.

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- Presented an overview of updated financial statements. Erin noted that GASC is in a good financial position for next year.
- PayPal update – Ryan
 - In the process of updating the contact information on the PayPal account
 - Funds have been released from PayPal and have been transferred to our bank accounts
 - PayPal is waiving all transaction fees currently
 - Discussion on processing Hot Lunch refunds through PayPal or cheque. More details to come.
- Fund Development – Jenn Campbell
 - Jenn suggested a Spell-a-thon for the fall and a Math-a-thon in the spring. Will confirm in September.
 - Sheila expressed concern over having both in one year due to the financial impact to families during this time.
 - Discussed alternate fundraising ideas, spirit wear, t-shirt logo contest
- Programs Update – Sheila Connolly
 - Yearbook update – Gina Hartman
 - Deadline is April 20
 - 170 yearbook orders submitted; 180 yearbooks ordered
 - Currently have 2 people on a waitlist for a yearbook
 - Yearbooks will be delivered in June and distributed in September

Meeting adjourned at 7:54 PM.

Next meeting is May 20, 2020, at 7 pm via Google Meet (*adjusted to May 27, 2020).

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