Glen Allan
ELEMENTARY

Cherishing and Challenging Every Child

Glen Allan School Council Meeting – Virtual Platform
October 15, 2020
6:30 - 8:00 p.m.

In Attendance:

Irene Hamm, Ally Fukala, Ryan Fukala, Jenn Campbell, Jessica Winship, Erin Barrett, Judy Anderson, Dustine Vicic, Sheila Connolly, Shelly Teshima, Don Irwin, Sherry, Stacey Robinson

1. The general meeting was called to order at 6:32 pm by Chair, Jessica Winship.

2. Welcome and Introductions

Jessica W. welcomed everyone to the meeting and initiated roundtable introductions.

3. Approval of September 17, 2020 Minutes

Motion: Sheila C. made motion to approve the September 17, 2020 minutes as is. Erin B. seconded. Motion carried.

4. EIPS Trustee Report – Don Irwin

- EIPS Board minute highlights
- The Parent Engagement brochure is now available. Action: Mrs. Anderson to distribute to parents through GLN weekly email.
- Schools Results Review to be discussed at the November board meeting. The reviews analyze last year's school results and compare to the current year plans.
- The next Committee of School Councils (COSC) Meeting is Wednesday, November 4 at 7pm (online)
- The next Public Board Meeting is Thursday November 26.
- If you have questions or input on any item on the agenda or anything else please call or text me at 587 986 3900 or email me at don.irwin@eips.ca.

DRAFT

5. Principal's Report – Judy Anderson

a) Brightspace – Professional Learning Day for teachers on communication and posting content for students using Brightspace. Lead Tech teachers, Ms. Barry and Ms. Halcrow spent the day team teaching in classrooms to help students all log in to Brightspace and explore the platform. Teachers have weekly tutorials to continue our professional growth with Brightspace.

b) Additional funding from Federal Government – additional EA time, FTE towards targeted numeracy/literacy supports including LLI, Sub Days for lead teachers to do numeracy benchmarking and instructional support with LLI

c) Team Meetings – Every 8 weeks, meet in grade level teams to review STAR data & teacher anecdotal notes to guide instructional planning and targeted supports for students. More leveled literacy intervention (LLI) and numeracy targeted support started with additional funding.

d) Remembrance Day Ceremony – committee working to create a video ceremony that will be shown in all classrooms on Friday, November 6 at 10:45 a.m. We have students involved including a poem with Mrs. Lastiwka and Mrs. Delainey's Grade 1 class, a song with Mrs. Miles da Silva's Grade 4 class, Mrs. Botterill's Grade 5 class singing O Canada, some Grade 3 students laying wreaths, and two Grade 6 MCs.

e) Proposed GLN Funding Requests – Confirmation?

Classroom discretionary $10/student X 363	$3630
Clubs and Miscellaneous Requests	$250
GLN Cultural Programs	$1000
Math and Science Days	$600
Library Fund	$500
Total	**$5980**

f) First Nations Metis and Inuit Update – Dustine Vicic

- Jeremy Albert – First Nations Metis and Inuit Advisor

DRAFT

- Staff Smudge – October Staff Meeting
- Land Acknowledgement Lesson for Staff – November Staff Meeting
- Blanket Exercise for Grade 5 students – Nov. 26
- Rock Your Moccs Day - Nov. 17 & 18
- Canadian Geographic Indigenous Giant Floor Map - Dec. 3-4

6. Teacher Representative – Stacey Robinson

- Read-In Week
- Terry Fox Run - raised $544
- Dot Day Tree
- Brightspace
- Orange Shirt Day

7. School Council Updates

Programs Vice-Chair Updates – Sheila Connolly

- Spirit Wear and T-Shirt Sales - Discussion and vote
  - T-shirt and spirit wear options/prices/delivery vary
  - Contest for students to design an image for Orange shirt day or Pink shirt day (or GLN spirit day aligning with school goals).
  - Actions:
  - Sheila to design brochure for the contest and admin to send out to students.
  - Sheila to research and council to discuss and develop a plan to present at the November meeting.

Fund Development Committee Chair Updates – Jenn Campbell

- Book fair
  - Scholastic is providing an online option
  - Information will be provided to parents soon.
  - Books will be shipped to students' home
  - Current proposed dates are October 26 - November 6 and February 22 - March 5
- Art Cards
  - Artwork scanning is currently underway

DRAFT

- Anticipate art cards forms to be distributed to students soon
- Process payments via PayPal using Hot lunch website; cheques will also be accepted

- Spell-a-thon and/or Math-a-thon
  - On hold for the 2020/2021 school year and removed from budget for this year due to current economic situation and council's good fiscal situation.

Budget Vice-Chair Updates – Erin Barrett

a. Vote on final 2019/20 budget

Motion: Ryan made motion to approve 2019/2020 financial statement as presented. Seconded by Jenn. Motion carried.

b. Vote on proposed 2020/21 budget

Motion: Jenn made motion to approve 2020/2021 budget with the option to amend. Erin seconded. Motion carried.

c. Vote on 20/21 disbursement requests from Glen Allan Elementary

Motion: Jenn made motion to approve the disbursement request of $5,980.0 to GLN for the 2020/2021 year. Erin seconded. Motion carried.

d. Discussion on account reserve recommendation
   - Reserves kept higher to be able to pay for disbursements early in the school year, prior to fundraising for that school year.
   - Ryan – lower reserves gradually (over a couple years)
   - Jessica – suggest no major changes in current year given current uncertainty.
   - Judy to discuss other options for GLN with staff for potential additional disbursements.

DRAFT

e. Update on financial procedures document - draft discussed
   i. Only council executive to pay out of pocket with approval of treasurer - prior to purchase
   ii. Volunteers – sign document to acknowledge that they received money from treasurer and would provide receipts
      - Pre-shop prior to receiving funds
   iii. Petty cash float managed by Ryan
      - Erin to present finalized procedures at the November meeting

Chair Updates - Jessica Winship

- Update 20/21 Reporting: Annual Report- drafted, Society Annual Return – submit in the next week
- October 7 COSC meeting update
- Agendas/minutes link provided: https://www.eips.ca/parents/committee-of-school-councils-cosc
- Family Dance Update – supplies purchased in 2019-2020 are being held for the next dance. Unable to reconcile all supplies returned against what was paid out for purchase. Council will take a loss on that amount for 19/20.
- 70 tubs of cotton candy expiring in January. School to determine if interested in using, otherwise will be donated to the food bank.

Meeting adjourned at 8:06 PM. Next meeting November 19, 2020 via virtual platform.

DRAFT