



Cherishing and Challenging Every Child

Glen Allan School Council Meeting
Virtual Google Meet Meeting
7:00 p.m., May 27, 2020

In Attendance:

Jessica Winship, Erin Barrett, Irene Hamm, Jenn Campbell, Ryan Fukala, Sheila Connolly, Tracey Arbuthnott, Karen Kotlarchuk, Don Irwin, Gina Hartman, Cecile Palm, Ally Fukala, Matt Purdy, Nicole Moorji, Victoria Vilavain

1. The meeting was called to order at 7:00pm by Chair, Jessica Winship.
2. **Welcome and Check in** – roundtable discussion regarding our COVID-19 isolation
3. **Review and additions to the agenda**
 - No additions or changes
4. **Approval of meeting minutes**

Motion: Erin B. made motion to approve the April 15, 2020 meeting minutes. Jenn C. seconded. Motion carried.

5. **EIPS Trustee Report – Don Irwin**
 - EIPS Board Highlights
 - Budget will be approved at the next EIPS Board meeting on May 28
 - Expecting to see a reduction in staffing
 - Less option/elective courses will be offered at schools
 - Anticipating large class sizes
 - PUF funding is reduced
 - School and transportation fees have been passed

6. **Principal's Report – Tracey Arbuthnott**

School News

- The school has been busy over the last 6 weeks even with the emergent alternate teaching that has been going on.
- Last day for instruction is June 19th for all students in EIPS

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- 22 thru 24 of June we ask families that were lent out school materials such as Chromebooks, library books or other classroom materials, please return these items to the school during these three days.
- June 22 to the 29th teachers are in the school finishing up the year and preparing for the fall.
- Report cards will be released electronically at 3 pm on June 26th and will be accessible from EIPS parents' portal.

Budget: (as of May 26, 2020)

- Well it is going to be a very challenging year coming up with lots of change and movement within the school and the district. We have about 21 fewer students and the funding reductions from the UCP works out to about \$257,000 less.
- The special education funding has 4 levels, level 1 and 2 are now being funded at zero, Level 3 is \$13,000 (14) and level 4 is at \$41,000 (1).
- Assistant principal and counseling assignments have also been defined in the district so for us this means both will be teaching in a classroom half time.
- Standardized timetable for all elementary schools has also been implemented throughout the district. 10 -32 min blocks for regular day and 10- 26 Min blocks on early dismissal days.
- EIPS guideline class size K=24, 1-3=26, 4-6=28
- Reduction in 4 certificated (Teachers), 2 classified (Educational Assistance) staff from the 2019-2020 school year.

Enrolment (as of May 26, 2020)

Kindergarten	One	Two	Three	Four	Five	Six	Total
47	36	60	43	57	54	62	359
2 classes	1 class	2 classes	2 classes	2 classes	2 classes	2 classes	13 classes

EA support (as of May 26, 2020)

- (Funded for 5.8 EAs special education funding) also funding 1.2 EAs out of school budget. Total 7 EAs for next year.
- Level 3 coded students need to be grouped in threes for EA support EA Standard cost 37.43/hr = 253/day = 49,588/year

Grade	K	1	2	3	4	5	6
# of EAs	1	2	2	0	1	0	1

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School Education Plan

We are in the process of finalizing our Year 3 of the 4-year school education plan. We have looked at the GLN's parent survey, GLN's staff survey, SEP input questions, the staff input on effective teaching practices, District Goals, and of course the educational needs of our current student population. We are waiting for our Accountability Pillar results.

Facilities News

- New LED lights in the gym
- School has been sterilized top to bottom

Funding Requests

- Waiting for finalization of classes and student numbers before bringing the school's annual requests forward

Additional Updates

- Tentative meeting date change for 2020-21 (Third Thursday of the month)
- Mr. Arbuthnott let the attendees know that we will be leaving Glen Allan Elementary to be Principal at Pine Street next year. The group wished Mr. Arbuthnott well and thanked him for all he's done for Glen Allan.
- Confirmed that letters indicating teachers for next year will be sent out in August 2020. No parent requests will be honored this year due budget constraints and guidelines that will need to be in place due to the pandemic.

7. Teacher Representative – Karen Kotlarchuk

- No new news to report
- Retiring at the end of June 2020. Group wished Mrs. Kotlarchuk well and thanked her for everything she's done at Glen Allan.

8. School Council Updates - Year End highlights

- Budget Vice Chair – Erin Barrett
 - Reviewed the year-end financial report
 - Hot lunch refunds are completed
 - We saved money this year due to the BBQ and dance being cancelled
 - The remainder of the casino money has been disbursed to literacy resources for the 2019-20 school year.
 - Fundraising events for 2020-2021 will be discussed at the September GASC meeting

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- Fund Development – Jenn Campbell
 - o 2 successful book fairs
 - o Art cards
 - o Bottle drive
- Programs Update – Sheila Connolly
 - o No year-end programs
 - o Items purchased for the dance will be stored and saved for next year
- Chair Updates – Jessica Winship
 - o COSC presentation on assessment for this year is posted on the Glen Allan website
 - o 2020/2021 meeting dates scheduled for the 3rd Thursday of each month, except December and June.
 - September 17, October 15, November 19, January 21, February 18, March 18, April 15, May 20
 - o Glen Allan School Council members elected for 2020/2021
 - Chair, Jessica Winship
 - Programs Vice-Chair, Sheila Connolly
 - Fund Development Committee Chair, Jenn Campbell
 - Budget Vice-Chair, Erin Barrett
 - Treasurer, Ryan Fukala
 - Secretary, Irene Hamm

Meeting adjourned at 8:15 PM.

Next meeting is September 17, 2020 at 7 pm. Location to be advised.

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