



*Cherishing and Challenging Every Child*

Glen Allan School Council Meeting  
October 24, 2018

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**In Attendance:**

Jessica Winship [Chair], Irene Hamm [Secretary], Tamara Chomay [Budget Vice Chair], Melissa Bray [Treasurer], Cecile Palm [Fund Development Committee Chair], Nicole Moorji, [Programs Vice Chair], Tracey Arbuthnott [Principal], Dustine Vicic [Assistant Principal], Stacey Robinson [Teacher Representative], Don Irwin [EIPS School Trustee], Jenn Campbell, Marcie Evanochko

1. The meeting was called to order at 7:00 pm by Chair, Jessica Winship.

2. **Introductions and welcome**  
Roundtable introductions.

3. **Review and additions to the agenda**  
No additions or changes

4. **Approval of September 18, 2018 Meeting Minutes**

**Motion:** Nicole made motion to approve September 18, 2018 minutes.  
Cecile seconded. Motion carried.

5. **EIPS Trustee Report – Don Irwin**

- EIPS September 27, 2018 [Board Highlights](#)
- Ardrossan Elementary grand opening was held on September 28.
- Read in Week – EIPS trustees participated in activities throughout the district to enhance literacy awareness.
- EIPS board members are currently developing a policy for Electronics use.
- Another boundary review is expected to take place in two years.

6. **Principal's Report – Tracey Arbuthnott**

- **School Web Site**
  - o **Calendar:** We are trying to keep as much information on the school's website calendar as possible including fieldtrips, class major functions, report cards, parent teacher interviews, etc. Trying to make it the information hub for GLN.
  - o **School Council Section:** Executive, Meeting Dates, Minutes, Fund Development Programs, Services Programs, Legislation, By-laws.
- **Facilities**
  - o Oct 4<sup>th</sup>, Fire inspection, went very well we don't even need a re-inspection!
  - o Working on turning our upper storage room to a student self-regulation space.

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- Moving book shelves from storage room to the back of LC2
- **School Budget:**
  - Per pupil amount funding historical data,

Student Division	2016-2017	2017-2018	2018-2019
Kindergarten	\$2,624	\$2,615	\$2,586
Div 1	\$5,268	\$5,251	\$5,193
Div 2	\$5,524	\$5,225	\$5,167

- Current breakdown of funds: Staffing 96%, Supplies and Materials 4%. Total \$2,631,309
- Received in Year funding for \$26,157 to cover enrolment short fall from spring projections
- As of today, we are balanced at zero and all looks very positive for a great school year
- **School Enrolment:**

Class	Teacher	Count	Grade group	
KAS	Lynn Shannon	19	55	55
KAW	Jill Woodman	19		
KBW	Jill Woodman	17		
1-1	Susan Curran	22	45	345
1-3	Karen Kotlarchuk	23		
2-1	Christine Bezuko	20	61	
2-2	Lisa Alexander/Marnie Ferguson	20		
2-3	Lindsey Moncrieff	21		
3-1	Kendle Foley	26	53	
3-3	Neila Westergaard/Melissa Kemsley	27		
4-1	Jennifer Miles da Silva	21	62	
4-2	Stacey Robinson	21		

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4-3	Naomi Halcrow	20	74
5-1	Trish Melnyk	24	
5-2	Sandra Ganemtoore	26	
5-3	Fraser Kerr	24	
6-1	Amy Barry	26	50
6-2	Dawn Budney	24	
Totals	400	400	400

- **PAT Results**

- o We did incredibly well on our Grade 6 PAT Results.

Provincial Achievement Tests		Glen Allan Elementary School	Province
		2017	2017
Course	Measure	%	%
English Language Arts 6	Acceptable Standard	100	83.5
	Standard of Excellence	30.5	17.9
Mathematics 6	Acceptable Standard	94.9	71.9
	Standard of Excellence	22	13.5
Science 6	Acceptable Standard	100	78.4
	Standard of Excellence	57.6	31.2
Social Studies 6	Acceptable Standard	98.3	74.9
	Standard of Excellence	67.8	23.7

- **Glen Allan Elementary School Education Plan 2018-22 (SEP) See Attached**

- o We are currently working on year 1 of our 4-year SEP. Visit [www.glenallanelementary.ca](http://www.glenallanelementary.ca) to view the four-year plan.
- o Thank you for your input last year as we prepared our SEP for the next 4 years.

- **School Fees outstanding**

- o \$23,091.75

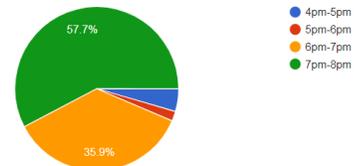
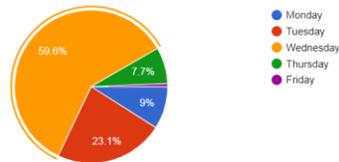
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**- Survey Results School Advisory Meeting Date**

Please identify which day of the week you would prefer to attend a School Parent Advisory Council meeting? Please identify what time of the day you would prefer to attend a School Parent Advisory Council meeting?

156 responses

156 responses

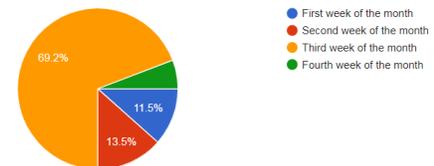
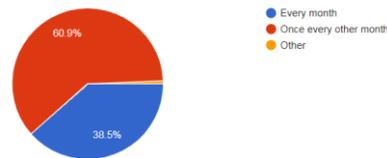


Please identify your preference for scheduled meeting dates.

156 responses

Please identify your preference for week of the month to schedule meeting dates.

156 responses



**Summary**

According to the survey, parents would like

- Wednesdays
- 7pm to 8pm
- Once every other month
- Third week of the month

- *New GASC proposed meeting months Sept, Nov, Jan, Mar, May*

**Motion to approve:** To move the current Council meetings from the third Tuesday of the month from 7-8 PM to the third Wednesday of the month from 7-8 PM, to continue with the set months GASC regularly meets for this year (September, October, November, January, February, April and May) leaving the proposed new meeting dates for the remainder of the 2018-19 school year as November 21, 2018, January 16, 2019, February 20, 2018, April 17, 2018 and May 15, 2019. Cecile made motion. Melissa seconded. Motion carries.

**7. Teacher's Report - Karen Kotlarchuk, Grade 1 Teacher**

- Strathcona shoe drive: Glen Allan students donated 496 pairs of shoes
- Environment Club- the money collected from bottle returns was donated to the library
- The school council has been elected and have held their first meeting
- Fit Kids currently participating in Taekwondo
- Stacey Robinson, on behalf of all teachers, thanked GASC for the classroom fund disbursement.



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**8. School Council Updates**

- **General Programs Report – Nicole Moorji**

- The first hot lunch date is October 25
- Cecile will oversee the first hot lunch and report back to Nicole on how it went and any necessary tweaks.

- **Funds Development Report – Cecile Palm**

- Cobs bread fundraiser (Wye Road location only)
  - 5% of sales donated back to Glen Allan
- Lego Mindstorms kits
  - Tracey to locate kits
  - Staff does not know who to use the kits and are therefore not being utilized by the students.
  - GASC looking at selling the kits
  - **ACTION** item for November meeting
- Book Fair profit \$1,907.79 with an additional \$1,000 in books.
- Art Cards are currently being scanned and are just over half done
- Casino funds are expected around February 20, 2019.
  - The request for the next casino has been submitted. Stephanie Mills has volunteered to run the next casino.

- **Budget Report – Melissa Bray**

- Melissa presented the current financial status of the council
- Revision is required. **ACTION** item for the November meeting.

**MOTION:** Cecile made an amended motion to increase the current \$100 budget for Book Fair prizes to \$100 for prizes for each Book Fair. Increasing the total from \$100 to \$200. Melissa seconded. Motion carries.

- Annual Disbursements for 2018-2019 have been paid in full.

**MOTION:** Cecile made motion to accept the proposed budget for 2018/2019. Tamara seconded. Motion carries.

Meeting adjourned at 8:05 PM

Next meeting is scheduled for November 21, 2018, at 7 pm in the Glen Allan School library.

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